

# BOARD OF DIRECTORS

## ACTION ITEM

Item Number: BA2020-26

Meeting Date: January 27, 2020

Item Title: Drug and Alcohol Testing and Physical Exams

---

### BACKGROUND

Trinity Metro, along with the U.S. Department of Transportation (DOT), requires physical examinations and drug/alcohol testing for all new employees, employees returning to work after an illness or injury, DOT medical re-certifications, randoms, post-accident, and reasonable suspicion.

### PROCUREMENT

In accordance with Trinity Metro's Procurement Policy, a Request for Proposal (RFP 20-T005) for Drug and Alcohol Testing was issued and advertised on Trinity Metro's website on September 3, 2019.

Four firms submitted proposals that were responsive, responsible and in compliance with the proposal requirements. Firms submitting proposals were Arcpoint Labs, Primary Health Inc. dba CareNow, Concentra and Premise Health.

<u>Company</u>	<u>DOT Drug Test</u>	<u>Non-DOT Drug Test</u>
ArcPoint	\$55 each	\$48 each
CareNow	\$60 each	\$40 each
Concentra	\$45 each	\$40 each
Premise Health Care		\$40 each

Concentra was rated as the proposer with the most advantageous, responsive and responsible proposal. Trinity Metro has a current contract with Concentra and has been working with the company for the required exams.

Premise Health Care is also being considered for a portion of the non-DOT and associated tests that can be provided to employees on-site through the Health Clinic Contract that Premise Health manages for Trinity Metro. This will be provided through a Change Order to be executed to the Premise Health Solutions Contract 18-011, which was approved by the Board on June 25, 2018 (BA 2018-55) and will be billed to the contract as needed.

Trinity Metro's Procurement Department has followed procurement policy with the Request for Proposal and is compliant with all applicable federal, state and Trinity Metro procurement requirements.

### DBE UTILIZATION

A DBE goal of 5% was established for this solicitation. However, due to the nature of this work (drug testing and physical examinations), both Concentra and Premise Health will be self-performing this work.

**FINANCING**


Funds are available in Trinity Metro's FY2020 Operation Budget. Funds for future years will be included in each annual proposed budget.

**RECOMMENDATION**

The Finance and Audit Committee recommends that Trinity Metro Board of Directors authorize the President/Chief Executive Officer to enter into a five-year contract with Occupational Health Centers of the Southwest, P.A. dba Concentra Medical Centers for an annual amount of \$112,000 per year, for a five-year contract total estimated amount of \$560,000, and authorize the President/Chief Executive Officer to modify Premise Health Solutions Contract 18-011 to include Non-DOT Drug Testing and Recertification Physicals for 300 employees at \$40 per test for an annual estimated amount of \$12,000 and a total five-year amount estimated at \$60,000.

---

Disposition by Board of Directors

Secretary Approval: 

  
DATE