

BOARD OF DIRECTORS

ACTION ITEM

Item Number: BA2020-02

Meeting Date: October 28, 2019

Item Title: TEXRail Station Signage Project

BACKGROUND

TEXRail currently has shared operations with Trinity Railway Express (TRE) at both Fort Worth Central Station and the Fort Worth Texas & Pacific (T&P) Station. While new signage was planned with the TEXRail construction, the signage did not address existing signage at these two stations. Trinity Metro would like to enhance the existing station signage at these two stations to better guide customers in the purchase of tickets to ride Trinity Metro TEXRail, where to board TEXRail and where to find customer service and other amenities. The project includes the manufacturing and installation of new signs, modification of existing signage, and removal of existing sign face, applying new graphics film on existing signs and painting, along with the new customer facing signage planned at the two existing shared stations with TRE. With increased customer traffic using the existing stations and with new customers traveling through the stations, it is necessary for Trinity Metro to update existing signage at both Fort Worth Central Station and Fort Worth T&P Station as well as provide additional track designation signage at the six other stations.

PROCUREMENT

In accordance with Trinity Metro's Procurement Policy, Invitation for Bid (IFB 19-T045) for TEXRail Signage Project, was issued on September 9, 2019. The IFB was issued to establish a contract for a firm to complete the construction work within 120 days following the Notice to Proceed.

Only one firm responded to the IFB and complied with the bid requirements. Bid responses were received from:

| CONTRACTOR | BID AMOUNT |
|--------------------|-------------------|
| Cockrell Enovation | \$275,410.00 |

Cockrell Enovation submitted a responsive, responsible, and complete bid.

Since only one bid was received, Trinity Metro's Procurement Department completed a cost analysis and documented the reasonableness of the cost. Trinity Metro's Procurement Department has followed the procurement policy with the Invitation for Bid and is in compliance with all applicable Federal, State, and the Trinity Metro procurement requirements.

FINANCING

Funding for the TEXRail Station Signage Project will be funded from the TEXRail Program Contingency.

DBE UTILIZATION

Cockrell Enovation has committed, and has adequately documented its good faith efforts to meet the DBE goal of 5%.

RECOMMENDATION

The Commuter Rail Committee recommends that Trinity Metro's Board of Directors authorize the President/Chief Executive Officer to execute a contract with Cockrell Enovation in the amount of \$275,410.00 and a 15% contingency for a total amount not to exceed \$316,721.50 for the manufacturing and installation services for the TEXRail Station Signage Project.

Disposition by Board of Directors

Secretary Approval:



DATE

10/28/2019