

# BOARD OF DIRECTORS

## ACTION ITEM

Item Number: BA2020-13

Meeting Date: October 28, 2019

Item Title: Purchase of Transit Bus and Van Batteries

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### BACKGROUND

Trinity Metro's Maintenance Department regularly uses maintenance-free batteries for all transit coaches, paratransit vans, staff vehicles and service trucks. The batteries have high usage due to extensive electrical demands on transit equipment. We have contracted for a two-year agreement with a service provider that has the capability to meet the demands for a quality product at a competitive price that ensures reliable service and availability.

### REQUEST FOR PROPOSAL

In accordance with Trinity Metro's Procurement Policy an Invitation for Bid (IFB 19-T058) for Transit Bus and Van Batteries was issued and advertised on Trinity Metro's website. The IFB was issued to establish a contract for a supplier to provide maintenance-free batteries as required for a contract period of two years.

Two firms responded to the solicitation and complied with the bid requirements.

Continental Battery submitted the lowest, responsive, responsible and complete bid.

Supplier	Total Cost (2 Years)
Continental Battery	\$103,550
Cummins Sales & Services	\$141,167.50

### FINANCING

The cost for a two-year contract is \$103,550.00. Funds are available in Trinity Metro's FY2020 Operating Budget to finance the first term of this contract. Funds for the second year of the contract term will be included in the respective proposed Operating Budget.

### PROCUREMENT

Trinity Metro's Procurement Department has followed procurement policy with the Invitation for Bid and is in compliance with all applicable Federal, State, and Trinity Metro's procurement requirements.

**RECOMMENDATION**

The Finance & Audit Committee recommends that Trinity Metro's Board of Directors authorize the President/Chief Executive Officer to enter into a two-year contract term with Continental Battery for the purchase of bus and van batteries for a total cost not-to-exceed \$103,550.00.

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Disposition by Board of Directors

Secretary Approval:



DATE

10/28/2019