

BOARD OF DIRECTORS

ACTION ITEM

Item Number: BA2020-12

Meeting Date: October 28, 2019

Item Title: Purchase of ACCESS Cutaway Vehicles

BACKGROUND

As part of a quality asset management plan Trinity Metro's management team is recommending the acquisition of paratransit vehicles to replace vehicles beyond their recommended useful life. The Federal Transit Administration (FTA) guidelines on replacement are as follows; vehicles older than seven (7) years of age and or have been operated over two hundred thousand (200,000) miles can be removed from service and replaced with newer vehicles. Trinity Metro has seven (7) vehicles that have, or will meet their useful life requirements in FY2020. Replacement of these vehicles will ensure Trinity Metro's compliance with our Transit Asset Management plan and Federal Transit Administration guidelines.

A Request for Proposal (19-T036) was advertised locally on Trinity Metro's website for the initial purchase of seven (7) 30-foot paratransit cutaways in either High Floor or Low Floor configurations, including options to additionally purchase up to forty-five (45) 30-foot paratransit vehicles and related replacement equipment, tools and spare parts over a term of five (5) years.

The solicitation resulted in two (2) firms responding: Alliance Bus Group and Creative Bus Sales. The proposal documents received were evaluated against a matrix of requirements by an evaluation committee. The evaluations were based on Technical Specification Compliance, Experience and Competency of Contractor, Contractor Resource and Supply Support, Delivery Schedule and Cost. Creative Bus Sales was rated the highest score with their High Floor Starcraft Allstar vehicle based on the evaluation criteria.

Authorization and Cost History:

The cost for the requested seven (7) 30-foot paratransit vehicles and related replacement equipment, tools and spare parts to be purchased is \$133,426.00 each, for a total cost of \$933,982.00.

FINANCING

Funds are available in Trinity Metro's FY2020 Capital Budget to finance this project. Federal funding will be provided through Section 5307 funds.

PROCUREMENT

Trinity Metro's Procurement Department has followed procurement policy with RFP 19-T036 and is in compliance with all applicable Federal, State, and Trinity Metro's procurement requirements.

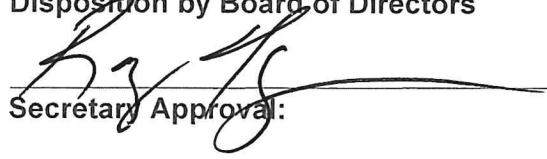
DBE UTILIZATION

Creative Bus Sales has complied with the requirements of 49 CFR Part 26.49, which is the Disadvantaged Business Enterprise (DBE) goal setting requirement for transit vehicle manufacturers. Transit vehicle manufacturers are required by the Federal Transit Administration (FTA) to establish and submit, for FTA approval, an annual overall DBE percentage goal.

RECOMMENDATION

The Finance & Audit Committee recommends that Trinity Metro's Board of Directors authorize the President/Chief Executive Officer to enter into a Contract Agreement with Creative Bus Sales for the purchase of seven (7) 30-foot paratransit vehicles and related replacement equipment, tools and spare parts for the total cost of \$933,982.00 with an additional contingency of 3% (\$28,019.00) for a total not-to-exceed cost of \$962,001.00.

Disposition by Board of Directors


Secretary Approval: _____

10/28/2019
DATE