

BOARD OF DIRECTORS

ACTION ITEM

Item Number: BA2020-95
 Item Title: Purchase of Personal Protection Equipment
 (PPE) Materials

Meeting Date: September 28, 2020

BACKGROUND

As a result of the worldwide pandemic resulting in individuals with COVID-19 due to Coronavirus SARS CoV-2, Trinity Metro deems it appropriate to purchase and provide personal protective equipment (PPE) items for staff operators and employees for our facilities and on all modes of service.

PROCUREMENT

The Trinity Metro Procurement Department issued IFB 20-T046 Personal Protective Equipment on July 12, 2020. A total of 71 bid responses were received from various providers for the materials required. Bid evaluations were made by Trinity Metro procurement to verify costs, leadtime and product specifications. Trinity Metro has followed procurement policy and is in compliance with all applicable Federal, State, and local requirements to recommend award to the lowest, responsible and responsive bid for each category:

Supplier/Item	Quantity	Estimated Annual Cost
American Textile Systems		
• Gloves	50,000 each	\$ 18,000
• Hand Sanitizer	10,000 (8 oz ea)	\$ 42,500
		Total: \$60,500
AramSCO		
• Antimicrobial Shielding Products	100 gallons	\$ 1,350
		Total: \$1,350
Buyer's Point, LLC		
• Niosh Certified N95 Face Mask	50,000 each	\$137,500
		Total: \$137,500
Catalyst PR, Inc.		
• 3-Ply Disposable Face Mask	50,000 each	\$ 9,000
		Total: \$9,000
Green Dream International		
• Body Infrared Thermometers	100 each	\$ 918
		Total: \$918
Ionized, LLC		
• KN95/N95 Face Mask	50,000 each	\$ 44,500
• Pre-Moistened Disinfectant Cleaning Towelettes -Wipes	50,000 each	\$ 3,500
		Total: \$48,000

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Meeting Date: September 28, 2020
Page: 2

Knock-Out Specialties		
• Cloth Face Mask	50,000 each	\$ 27,000
• Reusable Face Shields	5,000 each	\$ 3,500
		Total: \$30,500
		Grand Total: \$287,768

FINANCING

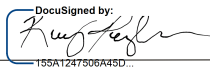
Funds are included in the Trinity Metro proposed FY2021 Operating Budget to finance the cost of personal protective equipment. Additional funds for future years of these contracts will be considered in the proposed Operating Budgets for those years.

RECOMMENDATION

The Planning, Operations, and Marketing Committee recommends the Trinity Metro Board of Directors to authorize the President/Chief Executive Officer to issue Contracts/Purchase Orders to the selected firms for categories of personal protective equipment for a two (2)-year contract term for quantities and amounts listed for an overall total annual amount not to exceed \$287,768 and a total amount not-to-exceed \$ 575,536 for a two (2)-year term.

- American Textile Systems: Not-to-exceed \$60,500 annually
- Aramsco: Not-to-exceed \$1,350 annually
- Buyer's Point, LLC: Not-to-exceed \$137,500 annually
- Catalyst PR, Inc: Not-to-exceed \$9,000 annually
- Green Dream International: Not-to-exceed \$918 annually
- Ionized, LLC: Not-to-exceed \$48,000 annually
- Knock-Out Specialties: Not-to-exceed \$30,500 annually

Disposition by Board of Directors

DocuSigned by:

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Secretary Approval:

Sep-28-2020

DATE