

BOARD OF DIRECTORS

ACTION ITEM

Item Number: BA2020-100
Item Title: Oils and Lubricants

Meeting Date: September 28, 2020

BACKGROUND

Trinity Metro maintenance requirements include large quantities of oil and lubricants for vehicle fleet use. The requirement to provide various types and sizes of oils and lubricants is contracted to firms to achieve consistency, efficiency and cost savings.

PROCUREMENT

Trinity Metro issued an Invitation for Bid (IFB) #20-T044 for Oils and Lubricants on July 31, 2020. The IFB was advertised on Trinity Metro's website and through Trinity Metro's electronic solicitation portal, Bonfire. Six (6) responsive and responsible bid responses were received. Bids were tabulated for the lowest cost by item, and three (3) companies are recommended for award of contracts for the items and estimated total annual cost:

Supplier/Item	Estimated Annual Cost	Total Estimated Annual Cost
Ataram LLC		
• CNG Engine Oil for Cummins engines	\$ 60,000.00	
• Multi-Purpose Gear Lubricant	\$ 10,192.00	
• 50/50 Antifreeze	\$ 16,750.00	
• Chassis Grease	\$ 1,500.00	
• Hydraulic Lift Oil	\$ 2,120.00	
• 15W-40 Heavy Duty Engine Oil	\$ 1,400.00	
• SAE 40 Low Ash Natural Gas Engine Oil	\$ 1,675.00	
• Transmission Fluids	\$ 54,175.00	
• Engine Oil - 5W-30	\$ 5,225.00	Total: \$153,037
Fidelity Fuels and Specialty Products		
• Raw Antifreeze	\$ 1,459.92	
• Diesel Fuel	\$ 1,000.00	Total: \$2,459.92
Senergy Petroleum Marketing		
• Summit NGL-444 Compressor Oil	\$ 12,069.75	
• Engine Oil - 5W-30	\$ 5,740.00	
• Unleaded Fuel	\$ 9,050.00	
• Diesel Red	\$ 1,420.00	Total: \$28,279.75

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FINANCING

Funds are included in the Trinity Metro proposed FY2021 Operating Budget to finance the cost of these contracts. Funds for future years of these contracts will be considered in the proposed Operating Budgets for those years.

RECOMMENDATION

The Finance and Audit Committee recommends the Trinity Metro Board of Directors authorize the President and Chief Executive Officer to enter into contracts for a three (3) year period with two (2) one-year options for the purchase of oils and lubricants. Based upon the current usage of products, the estimated combined annual cost is not-to-exceed \$183,776.67, and the total five (5)-year combined estimated cost is not-to-exceed \$918,883.40.

- Ataram LLC for an annual amount not to exceed \$153,037
- Fidelity Fuels and Specialty Products for an annual amount not to exceed \$2,459.92
- Senergy Petroleum Marketing for an annual amount not to exceed \$28,279.75

Disposition by Board of Directors

DocuSigned by:

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Secretary Approval:

Sep-28-2020

DATE