

BOARD OF DIRECTORS

ACTION ITEM

Item Number: BA2022-08

Meeting Date: October 25, 2021

Item Title: Sand Trap Extraction Services

BACKGROUND

Trinity Metro uses a third party to dispose of liquid and hazardous waste materials from sand traps located inside the bus wash facility, the body shop, and various service bays of the maintenance facility.

The contractor is responsible for the extraction services of the Hershel R. Payne Complex (HRP) and other locations to provide waste disposal to an authorized and approved disposal area for liquid waste and chemicals transported. The contractor is responsible for maintaining documentation that certifies the sand traps have been adequately cleaned and the contents properly disposed of as part of the services provided.

PROCUREMENT

Per the Trinity Metro Procurement Policy, an Invitation for Bid No. 21-T043 for Sand Trap Services was issued on September 10, 2021.

Two firms submitted responses to the formal solicitation. Sand Trap Service Co. Inc. was the lowest, most responsive, responsible bidder.

The Trinity Metro Procurement Department has followed its procurement policy with this formal solicitation and complies with all applicable Federal, State, and Trinity Metro procurement requirements.

DBE UTILIZATION

The Disadvantage Business Enterprise (DBE) Goal for this solicitation is 5%.

FINANCING

There are funds in the Trinity Metro FY2022 Operating Budget to finance the cost of these services. Funds for future years will be considered in their respective proposed budgets.

RECOMMENDATION

The Planning, Operating, and Marketing Committee recommends that the Trinity Metro Board of Directors authorize the President/Chief Executive Officer to execute a five-year contract with Sand Trap Service Co., Inc. for sand trap extraction services for \$125,000.00, plus a 15% (\$18,750.00) contingency to cover any additional required services, for a total amount of \$143,750.00.

Disposition by Board of Directors

Secretary Approval: Tito Raluy

10/25/2021
DATE