



## **ADDENDUM #3**

**July 27, 2021**

### **RFP 21-T040 REAL PROPERTY ACQUISITION SERVICES**

#### **Purpose: Updated Form F12 Affidavit of Non-Collusion Additional Question**

**Please see attached updated form F12 Affidavit of Non-Collusion**

#### **ADDITIONAL QUESTION**

We were hoping you could settle a question that has come up as we are finalizing our RFP package. The page "Section 1 Minimum Requirements" indicates every item to submit with our response, naming specifically forms F4 and F5 among the others. However, those forms themselves seem to suggest that the Good Faith Effort is only relevant if a respondent does not meet or exceed the DBE goal of 10%, for whatever reason.

So the question is this – if we indicate that we meet or exceed the stated DBE goal, should we also include forms F4 and F5 or exclude them from our response package?

**Answer: All required forms must be filled out, signed and submitted per the requirements of the RFP.**

**ALL TERMS OF THE REQUEST FOR PROPOSAL REMAIN THE SAME UNLESS CHANGED THROUGH A WRITTEN AMENDMENT TO THE REQUEST FOR PROPOSAL. NO ORAL CHANGES ARE BINDING. CHANGE REQUESTS MUST BE IN THE FORM OF A WRITTEN REQUEST TO BE ANSWERED IN A WRITTEN ADDENDUM.**

**RESPONDANTS MUST ACKNOWLEDGE RECEIPT OF THIS ADDENDUM IN THE FORM 1 IN THEIR PROPOSAL. FAILURE TO DO SO MAY INVALIDATE THE PROPOSAL.**

**F12 - AFFIDAVIT OF NON-COLLUSION**

Each member of the proposing team (**prime and subs**) shall submit a signed and notarized Form 12 – Non-Collusive Affidavit.

THE UNDERSIGNED, HAVING SUBMITTED BID TO PROVIDE Real Property Acquisition Services in response to RFP 21-T040 swear that said Proposer, quoter, or proposer has not directly or indirectly entered into any combination, collusion, undertaking, or agreement relative to price to be bid by any person, or to prevent any person, or persons, or company from submitting pricing; or to entice any Proposer, quoter, or proposer to refrain from pricing for such supplies, merchandise, service, or contract, and that said bid so made is without reference or regard to any other bid or bids, and without agreement, understanding or combination, either directly or indirectly, with any person or persons, with reference to such bidding in any way or manner whatsoever.

Signature:		Date:	
Name / Title:			
Company Name:			

STATE of \_\_\_\_\_

County of \_\_\_\_\_

This instrument was subscribed and sworn before me this \_\_\_\_ day of, \_\_\_\_\_, 20\_\_.

(Personalized Seal Below)

\_\_\_\_\_  
Notary Public Signature

\_\_\_\_\_  
My Commission Expires (Date)

**Failure to properly Notarize and Return This Form with the Bid Will Invalidate Your Bid.**