

# BOARD OF DIRECTORS

## ACTION ITEM

Item Number: BA2020-84

Meeting Date: August 24, 2020

Item Title: Purchase of Articulating Boom Lift

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### BACKGROUND

Trinity Metro owns numerous facilities with elevated fixtures that require routine maintenance. Proper equipment is needed to safely perform routine maintenance and needed repairs. An articulated boom lift provides the ability to access hard-to-reach areas and allows for safer and more efficient maintenance.

### PROCUREMENT

In accordance with the Trinity Metro Procurement Policy, Invitation for Bid (IFB) 20-T035 for a 40-foot articulated boom lift was advertised on the Trinity Metro website and issued on June 22, 2020. Two firms submitted with a response to the IFB:

Equipment Depot  
United Rentals (North America), Inc.

The Trinity Metro Procurement Department has followed procurement policy with Invitation for Bid 20-T035 and is in compliance with all applicable federal, state, and Trinity Metro procurement requirements.

### DBE UTILIZATION

A Disadvantaged Business Enterprise (DBE) goal of 5% was established for this solicitation for equipment; however, there are limited opportunities for DBE participation with the purchase of the equipment and the supplier will perform the purchase contract without subcontractors.

### FINANCING

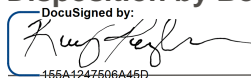
Funds were included in the Trinity Metro FY2020 Capital Budget to finance the purchase of this equipment.

### RECOMMENDATION

The Planning, Operating, and Marketing Committee recommends that Trinity Metro Board of Directors authorize the President / Chief Executive Officer to execute a contract with Equipment Depot for the purchase of a 40-foot articulated boom lift and include training in the amount of \$49,876.72, plus a 5% (\$2,493.84) contingency for unforeseen expenses, for a total amount of \$52,370.56.

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### Disposition by Board of Directors

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Secretary Approval:

Aug-27-2020

DATE