

# BOARD OF DIRECTORS

## ACTION ITEM

Item Number: BA2021-21  
Item Title: Bus Parts

Meeting Date: November 16, 2020

### BACKGROUND

In order to provide uninterrupted service for Trinity Metro's bus fleet operations, the maintenance department requires various bus parts be kept in stock to streamline repairs to keep our buses running to serve the community. Trinity Metro seeks to establish a contract for procuring bus parts to obtain bus parts at a competitive, fixed rate under a contract term.

### PROCUREMENT

Trinity Metro issued an Invitation for Bid (IFB) #20-T038 for Bus Parts on August 21, 2020. The IFB was advertised on Trinity Metro's website and through Trinity Metro's electronic solicitation portal, Bonfire. Three (3) bid responses were received from:

- The Aftermarket Parts Company, LLC
- Kirks Automotive, Inc.
- Zen Industrial Services, LLC

The most responsive, responsible and complete bid was received from The Aftermarket Parts Company, LLC, for an estimated annual total of \$1,065,910.00 dollars for estimated usage of identified bus maintenance parts.

The Trinity Metro Procurement Department has followed procurement policy with the Invitation for Bid and is in compliance with all applicable Federal, State and Trinity Metro procurement requirements.

### FINANCING


Funds are available in Trinity Metro's FY2021 Operating Budget. Funds for future years of the contract will be considered in the proposed Operating Budgets for those years.

### RECOMMENDATION

The Planning, Operations and Marketing Committee recommends the Trinity Metro Board of Directors authorize the President/Chief Executive Officer to enter into a three (3) year contract with The Aftermarket Parts Company, LLC for an annual amount not to exceed \$1,065,910.00 dollars. The total three-year combined estimated contract cost is not-to-exceed \$3,197,730.00 dollars.

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#### Disposition by Board of Directors

DocuSigned by:  


Nov-17-2020

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Secretary Approval:

DATE