

BOARD OF DIRECTORS

ACTION ITEM

Item Number: BA2020-85

Meeting Date: August 24, 2020

Item Title: Replacement of Rooftop HVAC Units

BACKGROUND

The Trinity Metro Bus Maintenance Facility houses offices and bus repairs in a building that is approximately 42,000 square feet and is air conditioned with rooftop HVAC units. To maintain adequate air conditioning for the building that is cost-efficient and performing properly, Trinity Metro has identified eight (8) units that need to be replaced. The units to be replaced are ten (10) years old, and are no longer cost-efficient to maintain and operate.

PROCUREMENT

In accordance with the Trinity Metro Procurement Policy, Request for Proposal (RFP) 20-T036 for HVAC Rooftop Units was issued and advertised on June 29, 2020.

Seven firms submitted a response to the RFP:

- Denali
- Infiniti
- Johnson Controls
- METCO
- PostL Group
- RD Electrical
- Way Mechanical

An evaluation team from Trinity Metro reviewed and evaluated the proposals. Following an evaluation and analysis of the proposals submitted, Johnson Controls was selected to enter into recommendation of award for a contract. Total cost for the turnkey project for equipment removal and installation of new equipment is \$120,297.

The Trinity Metro Procurement Department has followed procurement policy with the Request for Proposal and is in compliance with all applicable federal, state and Trinity Metro procurement requirements.

DBE UTILIZATION

A DBE Goal of 5% was established for this solicitation. Johnson Controls will utilize a self-identified DBE electrical firm to meet the DBE goal.

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FINANCING

Funds were included in the Trinity Metro FY2020 Capital Budget to finance the cost of replacing these HVAC units.

RECOMMENDATION

The Planning, Operations, and Marketing Committee recommends that Trinity Metro Board of Directors authorize the President / Chief Executive Officer, to execute a contract with Johnson Controls for the replacement of eight (8) roof top HVAC units in the amount of \$120,297 plus a 10% (\$12,029.70) contingency for unforeseen expenses, for a total amount not-to-exceed \$132,326.70.

Disposition by Board of Directors

DocuSigned by:

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Secretary Approval:

Aug-27-2020

DATE