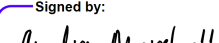




INTER-OFFICE CORRESPONDENCE

DATE: 01/08/2026

TO:	SIGNATURES	DATE
	DocuSigned by:  191BE5E92517460 RICHARD ANDRESKI, PRESIDENT/CEO	Jan-13-2026
	DocuSigned by:  902B80B72907410 KELLI SHIELDS, CHIEF ADMINISTRATIVE OFFICER	Jan-13-2026
	DocuSigned by:  259BA6974E23440 AYA EALY, DIRECTOR OF PROCUREMENT	Jan-13-2026
	Signed by:  176C25436E53444 ANDRE MARSHALL, DIRECTOR OF FACILITIES	Jan-12-2026

FROM: Lashelle Robinson, Sr. Contract Administrator

SUBJECT: Contract No. 26-006 -Veteran Fuel Management, LLC.

Please find attached for your review and authorization one Purchasing Authorization to Award Contract and the Contract Offer and Signature Form document resulting from RFP 26-T006 Fluid Management System. One proposal was received from Veteran Fuel Management, LLC.

After evaluating the RFP results, the Veteran Fuel Management, LLC proposal was found to be the lowest responsible and responsive option compared to the Veeder Root System, which had significantly higher pricing for equivalent systems. Procurement recommends awarding a three (3) year Contract with two (2) one (1) year options to renew in the amount of \$161,307.56 to Veterans Fuel Management, LLC for the Fluid Management System.

No Board Action required as the dollar amount does not meet or exceed the Board Approval threshold.

Thank you,

Lashelle Robinson,
Sr. Contract Administrator



PURCHASE AUTHORIZATION TO AWARD CONTRACT

BACKGROUND

On November 5, 2025, Trinity Metro issued Request for Proposal No. 26-T006 (RFP), Fluid Management System. One proposal was received. Veteran Fuel Management was deemed a responsive and responsible proposer, compared to the Veeder Root System, which had significantly higher pricing for equivalent systems.

PROCUREMENT

The Trinity Metro Procurement Department has followed its procurement policy with this formal solicitation and has complied with all applicable Federal, State, and Trinity Metro procurement requirements.

FINANCE

Funding for these services will be paid from operating funds.

RECOMMENDATION

Procurement recommends that Trinity Metro enter into a three (3) year Agreement with two (2) one (1) year options to renew in the amount of \$161,307.56 with Veteran Fueling Management, LLC for the Fluid Management System.

Signed by:
By: Andre Marshall
17CC25136E534A4...
Andre Marshall, Director of Facilities

Date: Jan-12-2026

DocuSigned by:
By: Aya Ealy
259BA6174F4344D...
Aya Ealy, Director of Procurement

Date: Jan-13-2026